

International Osteology Symposium Barcelona, 25 - 27 April 2019

Guidelines for Poster Exhibition

1 General Information

- The poster presented at the symposium must cover the same topic as the accepted abstract.
- Please carefully **proofread your poster** for any grammatical or spelling mistakes and check for consistent use of terminology.
- Abbreviations may be used after the full term was first introduced e.g. sinus floor elevation (SFE)
- You certify that animal or clinical studies have been reviewed and approved by the responsible local authorities and/or Institutional Review Board to assure compliance with ethical guidelines. Any human experimentation must conform to the principles of the Declaration of Helsinki of the World Medical Association.
- Basic or clinical research posters may include the following primary investigating topics:
 - Periodontal regeneration
 - Soft tissue regeneration
 - Hard tissue regeneration
 - Maxillo-facial regeneration
 - Complication management
 - Regeneration materials
 - Cell therapy
 - Growth factors
 - Biological mechanisms
 - Systemic diseases
 - Implant placement

2 Structure of the Poster

All abstracts shall be structured as follows:

- Title of the study
 - Do not write the title in CAPITAL letters
 - Limit the title to a maximum of 200 characters (incl. spaces).
 - The title should indicate the content of the abstract in a concise manner.
- Authors including indication of the presenter with an asterisk*
 - “First Name Last Name” of the author and co-authors (a maximum of six names – first author & five co-authors – is allowed). Do not write in CAPITAL letters.
 - Do not write titles such as Dr., Prof., PhD before or after names.
- Objectives
- Material & Methods
- Results & Discussion
- Conclusion

Refer to <https://colinpurrington.com/tips/poster-design> for DOs and DONT's when preparing a poster.

Title of study Full names of all authors Affiliations of authors
Objective(s): Short summary of the gap of knowledge, research question, hypothesis and the aims of the research presented.
Material & Methods: Brief outline of the materials & methods used. Include the type of study and study design/design of experiments.
Results & Discussion: State and discuss your research findings by using figures and tables. Avoid using too much text when explaining the impact on the current state of knowledge, treatment concepts etc.
References, funding support, acknowledgements and conflict of interest statement if necessary.

3 Poster Format

- The poster dimension should not exceed 90 cm in width and 130 cm in height.
- Please **use portrait format** only (landscape format is not allowed)!
- The suggested size is A0 (ISO 216 sizes, specifies international standard (ISO) paper sizes – width and height: 84.1 cm × 118.9 cm).
- Illustrations and text must be readable from distances of at least 1.5 meters. Poster titles should include the full title, authors and their institutional affiliations. All lettering on the poster should be a minimum of 1 cm in height and the title at least 2 cm.

4 Poster PDF Upload

- Upload your poster in a PDF to the Osteology community platform THE BOX by **15 April 2019**.
- Login and go to “My Research”. Under “My posters” you find a link to upload the PDF file.

5 Mounting of Posters

- Posters can be mounted after symposium registration from Wednesday, 24 April 2019, 16.00 on.
- You received a poster number for the symposium in a separate e-mail.
- Poster authors will find their poster number on the empty poster board for mounting the poster.
- To attach your poster to the poster board, please use only the material provided in the poster exhibition area.
- Please use only the provided double-sided **Tesa Powerstrips** (max. 4 stripes/poster).

6 Poster Exhibition and Presentation

- The Research Poster Presentation session will be open on Friday and Saturday during the symposium. To enhance the scientific exchange, all poster authors are asked to be available during coffee and lunch breaks.
- Presence times at the posters are as follows: Friday, 26 April 2019 from 12.20 to 13.20 and on Saturday, 27 April 2019 from 13.00 to 14.00.

If the presenter is unable to attend, he/she must notify Dr. Benjamin Müller (benjamin.mueller@osteology.org) by e-mail prior to the International Osteology Symposium Barcelona that he/she will withdraw the abstract or name a substitute presenter.